

STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
NEW HAMPSHIRE CORRECTIONAL FACILITY FOR
WOMEN

Helen Hanks
 Commissioner

Nicole Plante
 Warden, NHCFW

Directive 03-21W

To: NHCFW Residents
 From: Warden Plante
 Subject: In-Person Visitations
 Date: May 17, 2021

The New Hampshire Correctional Facility for Women, in-person visitations are scheduled to resume the week of June 7, 2021. All standards set forth in COR 305.00 *Access to the facilities and grounds of the NH Department of Corrections* apply. Request to participate in in-person visitations is voluntary and may increase your potential for COVID-19 exposure.

Event Eligibility:

- All exceptions outlined in the In-Person Visit Memo Dated May 14, 2021 do not exist.
- Successfully complete the COVID-19 Resident’s Screening Process

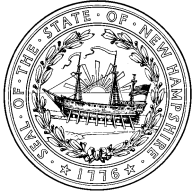
Visitation Guidelines:

- Visits are scheduled by resident housing unit and will last 45 minutes in duration.
- Visiting party is limited to two (2) people.
- All parties 2 years or older must don a surgical mask for the duration of the visit.
- Residents and visitors must remain seated at the assigned table. Residents will be positioned a minimum of six (6) feet apart from the resident.
- Children’s play area is closed.
- Residents and visitors may engage in a three (3) second hug at the beginning and end of the visit.

Visiting Request Process:

- Limited visiting sessions are available by housing.
- Resident’s may request a visit by submitting a request slip to the Front Door with the following information:
 - Proposed date and time that corresponds with their housing unit.
 - Visitors full name and date of birth.
 - An alternative date/time must be provided as a secondary visiting option.

Times	Tuesday	Thursday	Saturday
0700-1000	Atty Only	Atty Only	Closed
1100-1145	C4	CLOSED	C4
1300-1345	C3	WB	C2
1800-1845	WB	C2	C3
1900-1945	C3	WB	C2
2000-2045	C2	C3	WB



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Visitor Arrival:

- Visitors shall remain inside their vehicle and contact the Front Door Officer upon arrival at 603-271-0012.
 - Visitor shall provide the officer with the resident's name and a contact telephone number.
- The Front Door Officer will notify the visitor once available for processing.
 - Visits will be processed one at a time.

Visitor Screening Process:

- Visitors will be required to wear a surgical mask for the duration of the visit (no alcohol, tobacco or inappropriate pictures on coverings will be allowed).
- Visitors must perform hand hygiene upon entering the facility.
- Visitors are required to successfully complete the NHDOC COVID-19 screening process (which includes a temperature check).
- Visitors that refuse to participate in COVID-19 screening, hand hygiene or wear a surgical mask will be denied entrance into the facility.

Resident Screening Process:

- Residents will travel to the visiting room wearing a cloth face covering.
- Upon arrival, residents will successfully complete the NHDOC Resident's Visitation Screening Form (including a temperature check).
- Residents will exchange their cloth facemask for a surgical mask and perform hand hygiene.
- At the conclusion of the visit, residents will re-don their cloth facemask, discard their surgical mask and perform hand hygiene.

Sanitation:

- Tables and chairs will be disinfected at the conclusion of each visit session.

The NHDOC reserves the right to terminate a visit if a visitor or resident displays symptoms that raise concerns regarding COVID-19, disregard the mask mandate or violate visiting guidelines.

Respectfully,

Warden Plante