



STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS

Helen E. Hanks
Commissioner

NORTHERN NEW HAMPSHIRE CORRECTIONAL FACILITY
138 EAST MILAN ROAD
BERLIN, NH 03570
603-752-0326

Corey Riendeau
Warden

Intra-Department Memorandum

From: Warden Riendeau

Date: May 24, 2021

Subject: In Person Visits

To: All Residents

The Northern New Hampshire Correctional Facility, in-person visitations are scheduled to resume June 10, 2021. All standards set forth in COR 305.00 *Access to the facilities and grounds of the NH Department of Corrections* apply. Request to participate in in-person visitations is voluntary and may increase your potential for COVID-19 exposure

Event Eligibility:

- All exceptions outlined in the In-Person Visit Memo Dated May 5, 2021 do not exist.
- Be free from visiting restrictions
- Successfully complete the COVID-19 Resident's Screening Process

Visitation Guidelines for residents:

- Visits are scheduled by resident housing unit and will last 1 hour in duration.
- Visiting party is limited to three (3) people.
- All parties 2 years or older must don a surgical mask for the duration of the visit.
- All parties must remain seated at their assigned table. Tables will be a minimum of 6 feet apart from other visiting parties.
- Children's play area is closed.
- Residents and visitors may engage in a three (3) second hug at the beginning and end of the visit.

Visiting Request Process:

- Limited visiting sessions are available by housing units.
- All visiting requests are to be sent VIA Inmate Request to Ofc. Lavoie or Ofc. Boudreau, two weeks in advance of requested date. Request slips will be answered and returned verifying date and time of visit.
- Residents may request a visit by submitting a request slip to Ofc. Lavoie or Ofc. Boudreau, beginning May 10, 2021 with the following information:
 - Proposed date and time that corresponds with their housing unit.
 - Visitors full name and date of birth.
 - An alternative date/time must be provided as a secondary visiting option.



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WEEK ONE (VISITING SCHEDULE) 6/11/21-6/13/21								
FRIDAY 6/11/21								
0800-0900	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
A-BLOCK								
0930-1030	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
B-BLOCK								
1100-1200	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
C-BLOCK								
1300-1400	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
D-BLOCK								
SATURDAY 6/12/21								
0800-0900	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
E-BLOCK								
0930-1030	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
F-BLOCK								
1100-1200	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
G-BLOCK								
1300-1400	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
H-BLOCK								
SUNDAY 6/13/21								
0800-0900	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
MSU								
0930-1030	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
CCU-N								



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WEEK TWO (VISITING SCHEDULE) 6/18/21-6/20/21								
FRIDAY 6/18/21								
0800-0900	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
MSU								
0930-1030	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
CCU-N								
SATURDAY 6/19/21								
0800-0900	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
A-BLOCK								
0930-1030	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
B-BLOCK								
1100-1200	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
C-BLOCK								
1300-1400	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
D-BLOCK								
SUNDAY 6/20/21								
0800-0900	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
E-BLOCK								
0930-1030	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
F-BLOCK								
1100-1200	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
G-BLOCK								
1300-1400	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
H-BLOCK								

WEEK THREE (VISITING SCHEDULE) 6/25/21-6/27/21								
FRIDAY 6/25/21								
0800-0900	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
E-BLOCK								
0930-1030	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
F-BLOCK								
1100-1200	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
G-BLOCK								
1300-1400	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
H-BLOCK								
SATURDAY 6/26/21								
0800-0900	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
MSU								
0930-1030	TABLE 2	TABLE 4	TABLE 6	TABLE 8	TABLE 20	TABLE 23	TABLE 25	TABLE 34
CCU-N								



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SUNDAY 6/27/21

Visitor Arrival:

- Visitors shall check in at the front lobby. Due to social distancing visitors could be asked to leave their phone number with the officer and return to their vehicle.
- Visitor shall provide the officer with the resident's name and a contact telephone number.
- The Visiting Room Officer will notify the visitor once available for processing.
- Visits will be processed one at a time.

Visitor Screening Process:

- Visitors will be required to wear a surgical mask for the duration of the visit (no alcohol, tobacco or inappropriate pictures on coverings will be allowed).
- Visitors must perform hand hygiene upon entering the facility.
- Visitors are required to successfully complete the NHDOC COVID-19 screening process (which includes a temperature check).
- Visitors that refuse to participate in COVID-19 screening, hand hygiene or wear a surgical mask will be denied entrance into the facility.

Resident Screening Process:

- Residents will travel to the visiting room wearing a cloth face covering.
- Upon arrival, residents will successfully complete the NHDOC Resident's Visitation Screening Form (including a temperature check).
- Residents will exchange their cloth facemask for a surgical mask and perform hand hygiene.
- At the conclusion of the visit, residents will re-don their cloth facemask, discard their surgical mask and perform hand hygiene.

Sanitation:

- Tables and chairs will be disinfected at the conclusion of each visit session.

The NHDOC reserves the right to terminate a visit if a visitor or resident displays symptoms that raise concerns regarding COVID-19, disregard the mask mandate or violate visiting guidelines.



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Respectfully,

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