



**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF CORRECTIONS**  
**DIVISION OF MEDICAL & FORENSIC SERVICES**

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**05/24/21**

**To: Patients of the Secured Psychiatric Unit and Residential Treatment Unit**  
**Subject: In-Person Visitations**

The New Hampshire Secured Psychiatric Unit and Residential Treatment Unit, in-person visitations are scheduled to resume June 7, 2021. All standards set forth in COR 305.00 *Access to the facilities and grounds of the NH Department of Corrections* apply. Request to participate in in-person visitations is voluntary and may increase your potential for COVID-19 exposure.

Visitation Guidelines:

- Visits are scheduled by housing unit and will last One hour in duration.
- Visiting party is limited to three (3) people.
- All parties 2 years or older must don a surgical mask for the duration of the visit.
- All parties must remain seated at their assigned table. Tables will be a minimum of 6 feet apart from other visiting parties.
- Residents and visitors may engage in a three (3) second hug at the beginning and end of the visit.

Visiting Request Process:

- Resident’s may request a visit by submitting a request slip to the Captain of security or family members may call (603)271-7924 to schedule on your behalf. Visiting request must include:
  - Proposed date and time that corresponds with their housing unit.
  - Visitors full name and date of birth.
  - An alternative date/time must be provided as a secondary visiting option.

Visitation Schedule

	<b>Saturday</b>	<b>Sunday</b>
<b>8:00am-11:00am</b>	Residential Treatment Unit	Secured Psychiatric Unit
<b>11:55am-14:45pm</b>	Secured Psychiatric Unit	Residential Treatment Unit

Visitor Arrival:

We can accommodate **four** patients having visits at the same time with a max of **three** visitors each per the guidelines for social distancing. Visitors will complete the screening forms at zone 7 SPU/RTU

entrance, the zone 7 officer will determine if they are eligible to visit based off their temperature check and completed screening form. Residents will complete the screening paperwork and temperature check with SPU/RTU security prior to being approved entrance into the visiting room. The visiting room officer will be responsible for assigning the visits to the appropriate socially distanced tables.

Visitor Preventative Care:

- Visitors will be required to wear a surgical mask for the duration of the visit (no alcohol, tobacco or inappropriate pictures on coverings will be allowed).
- Visitors must perform hand hygiene upon entering the facility.
- Visitors that refuse to participate in COVID-19 screening, hand hygiene or wear a surgical mask will be denied entrance into the facility.

Patient Preventative Care:

- Patients will be escorted to the visiting room wearing a cloth face covering.
- Upon arrival, Patients will successfully complete the NHDOC Visitation Screening Form (including a temperature check).
- Patients will exchange their cloth facemask for a surgical mask and perform hand hygiene upon entrance to the visiting area.
- At the conclusion of the visit, Patients will re-don their cloth facemask, discard their surgical mask and perform hand hygiene.

Sanitation:

- Tables and chairs will be disinfected at the conclusion of each visit session.

The NHDOC reserves the right to terminate a visit if a visitor or resident displays symptoms that raise concerns regarding COVID-19, disregard the mask mandate or violate visiting guidelines.

Respectfully Submitted,

Scott Marshall Captain of Security  
Heidi Guinen Deputy Director of Forensic Services